

Camp Ally Pally Admissions and Payments Policy

Camp Ally Pally Ltd caters for 80+ children, between the ages of 4 and 11 years old. Places are offered on a first-come first-served basis. When all places have been filled, any additional children will be placed on a waiting list and we will notify their parents if any places become available due to cancellations.

Booking procedure

Parents must complete the necessary paperwork, i.e. the registration, medical, booking, sun-cream permission and photo permission forms, before their children can attend the Camp. The forms and payment for the booked sessions should be returned to the Camp as soon as possible.

Payment structure

Bookings are charged at [£175.00 per week/Single day £35.00]

The Camp recognises that childcare can be costly. Upon Ofsted Registration, we will encourage eligible parents or carers to claim the childcare element of the Working Tax Credit/Universal Credit. We will also be registered to accept childcare vouchers.


Payment terms

All bookings need to be paid in advance in order to secure your child's place at Camp Ally Pally.

- Bookings can be paid by electronic transfer via our third party management system (Class4Kids)
- Bookings are charged for booked sessions whether the child attends or not.
- We offer a 10% discount for siblings

Cancellation

- Cancellations are charged at 50% of the booking price
- Full credit is offered if bookings are moved for future camps (subject to 1 year expiry).

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| This policy was adopted by: Camp Ally Pally Ltd | Date: 05/01/2023 |
| To be reviewed: 05.01.2024 | Signed:  _____ <u>Leonidas Andronicou</u> |